

**Burnsville Steering Committee/Planning Board
Special Meeting - August 11, 2020
Burnsville Town Center**

The Burnsville Planning Board, meeting as the Steering Committee, met on August 11, 2020 for a special meeting at the Burnsville Town Center. Kim Simpson presided with Jerri Storie, Judy Buchanan, Denise Collier, Woody Ryan, Heather Hockaday, and Brian Buchanan present. Paul Bradley participated virtually via Webex. Greg Yuziuk was absent. Cory Osborne, Jamie McMahan, Jeanne Martin, Chad Fox and Corbin Cooper were in attendance. Kim Simpson called the meeting to order at 6:08pm.

1. Meet as the Steering Committee that was formed for the purpose of developing a Comprehensive Land Use Plan, to hear pertinent information from the High Country Council of Governments about the development of this plan, and take action as it deems appropriate. Board chair Kim Simpson opened the kickoff meeting and handed it over to Cory Osborne from the High Country Council of Governments. Mr. Osborne gave a presentation on the *Summary of Findings From Background Info* which was made available to all in attendance. There was a discussion on the disruption created by COVID-19. Mr. Osborne opened the floor for questions and then offered an opportunity for any input. His contact information was made available and there was a brief discussion of the data contained in his report.

Paul Bradley had technical issues while meeting virtually from 6:05pm until he rejoined the meeting at 6:20pm.

Members and Town Administrator Heather Hockaday discussed infrastructure issues relevant to building and development such as parking, utilities, wastewater treatment and stormwater runoff. She also discussed a number of measures being introduced to mitigate some of these issues.

Cory Osborne discussed options to obtain public input during the COVID-19 pandemic. There was a discussion of the new timeline going forward. The group agreed that the public input meeting should be delayed until December when the virus would potentially be more under control. The group agreed to have a goals and recommendations meeting in November to develop a full draft of the plan. The board hopes this can all happen in order to maintain the goal of finishing by January 2021. Mr Osborne agreed that this would be a safer course of action. Chair Kim Simpson also agreed.

Heather Hockaday described changes to the 160-D timeline, saying implementation could be sooner than originally expected.

Mr. Osborne then led a discussion about a Public Input Survey. How best to distribute and what should be included were discussed. Mr. Osborne is hoping to have the survey ready by early September and available to the public for at least a month. His hope is that the results could be available by mid-October and could help inform the recommendations made at the November Steering Committee meeting.

2. As the Planning Board, review plans for building changes located at 315 West Main Street, Burnsville, as they pertain to the Design Guidelines pursuant to the Town of Burnsville Zoning Ordinance and submit a recommendation on approval of the plans. Zoning officer Brian Buchanan gave background on the zoning compliance application for 315 W. Main St. The plans were available for the members to view.

Woody Ryan made a motion to approve the application, Jerri seconded and all agreed. Motion carried.

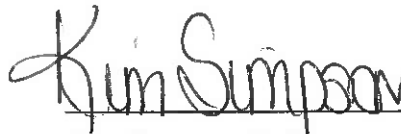
Kim Simpson adjourned the meeting at 6:49pm.

Next regular meeting for the Planning Board will be held on October 13th at 6:15pm.

Recorded by:



Chad Fox



Kim Simpson, Chair

Zoning Administrator Report

Application# Z01320

Address: 315 W Main Street

With regards to the project outlined in this application the owners of the property are seeking to contract with CBA construction for some interior renovations as well as adding an exterior deck and awning to the building. It is my understanding that these changes are to upgrade the property in order to make it more attractive to potential businesses and there is no proposed use for the property at this time.

After review of the project plans the proposed changes fit within the zoning guidelines for the C-3 District and compliment the surrounding properties in the area.

The adjoining properties are owned by the same entities and any setback issues the new construction may cause can be addressed if and when those properties were sold.

It is my opinion that this project should be approved as outlined in the Zoning Compliance Application.

A handwritten signature in black ink, appearing to read 'M. Brian Buchanan', with a long horizontal line extending to the right.

M. Brian Buchanan

Zoning Administrator, Town of Burnsville

Application for
Certificate of Zoning Compliance

Contact Information

Applicant

Name: CBA CONST.

Address: P.O. BOX 1648
BURNSVILLE NC 28714

Telephone: RANDY - 284-0409

Email: R.BANKS@YOUNGMCGUIRE.COM

Property Owner (if different)

Name: A TACKS LLC

Address: 201 SHEPARD WAY
BURNSVILLE NC 28714

Telephone: 284-0645 SAM

Email: SYOUNG@YOUNGMCGUIRE.COM

Legal Relationship to Property Owner (if different) GENERAL CONTRACTOR

Property Information

Physical Address: 315 W. MAIN ST BURNSVILLE NC

Parcel ID Number: 082013240606000

Total Parcel(s) Acreage: .07

Existing Land Use of Property: C-3

Request

Proposed Use of Property: INTERIOR RENOVATIONS / ADD EAST DECK

Proposed Cost of Project: 50,000⁰⁰

If Project is a Renovation

Current Value of Existing Structure: 52,000⁰⁰

Percentage of Improvement Cost to Structure: 100 %

I hereby authorize the Town of Burnsville Zoning Administrator to enter my property for purposes of determining zoning compliance.


Applicant

Date: 8/5/20

Note: Form must be signed by the owner(s) of record, contract purchaser(s), or other person(s) having a recognized property interest. If there are multiple property owners/applicants, a signature is required for each.

Staff Use Only

Application # 201320 Received by  Date: 8/5/20

