

**BURNSVILLE PLANNING BOARD**  
**Planning Workshop Special Meeting - Tuesday, March 22, 2022, 5pm**  
**Burnsville Town Center**

The Burnsville Planning Board met on March 22, 2022 for a Special meeting at the Burnsville Town Center. Paul Bradley presided, with members Jerri Storie, Robert Byrd, Jeanne Martin, and Martin Stankus present. Alternates Greg Yuziuk and Teresa Brown were absent. Also in attendance were Zoning Administrator Brian Buchanan and Town Clerk Chad Fox. Chair Paul Bradley called the meeting to order at 5:02pm and stated that the purpose of the meeting was to conduct a planning workshop. He then handed the meeting over to Zoning Administrator Brian Buchanan who led a discussion on several items.

Review Roles and Responsibilities - Zoning Administrator Brian Buchanan distributed a chart explaining the two roles, planning and design review, that members serve as well as the responsibilities for each.

Discussion of Steep Slope Regulations - Earlier in the day Mr. Buchanan emailed members an *Erosion Prevention And Slope Protection Ordinance* from Black Mountain as an example and starting point. The current regulations were briefly discussed. Paul Bradley and Martin Stankus thought it was important to continue exploring steep slope regulations. Mr. Buchanan recommended possible subcommittees to focus on particular items to bring back to the full board.

Discussion of a Periodic Review of Uses and Definitions - Mr. Buchanan suggested reviewing anything that is under or over regulated. He thought it would be better to have regulation in place rather than reacting retroactively. He explained the importance of definitions to enforcing regulations.

Paul Bradley recommended choosing a meeting each year to review uses and definitions with an emphasis on any issues that Mr. Buchanan may have encountered throughout the previous year. The board was in agreement to review uses and definitions each year at the July meeting. It was agreed that Mr. Buchanan would present a few scenarios from the "Table of Uses" to explore uses that may be too restrictive or ones without proper definitions and regulations.

Martin Stankus wanted to discuss steps to move steep slope regulation forward. Paul Bradley suggested a two person work group to focus on the details of the regulations. Martin Stankus agreed to participate. Mr. Buchanan said that he would distribute information and help coordinate meetings with Paul Bradley and Martin Stankus as a subcommittee to the Planning Board. Martin Stankus mentioned possibly attempting a virtual meeting with other municipalities to learn about their regulations and experiences with enforcement.

Next Regular Planning Board meeting - April 12, 2022 at 5pm.

With no further business, Jerri Storie moved to adjourn the meeting at 5:29pm. All were in agreement, meeting adjourned.

Recorded by:

  
J. Chad Fox

  
Paul Bradley, Chair

# Planning Board

## Types of Decisions:

Map Amendments

Text Amendments

Amendments or changes to any Land Use Plan or Ordinance

Makes Recommendations to Town Council

# Design Review Committee

## Types of Decisions:

Project Review for compliance with Design Standards

Make Recommendations to the Zoning Administrator.