

BURNSVILLE TOWN COUNCIL
Regular Meeting – Thursday, March 5, 2020

On Thursday, March 5, 2020, the Burnsville Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Denise Collier, Russell Fox and Bunnie McIntosh present, held a regular meeting at the Burnsville Town Hall. Also in attendance were town staff members Brian Buchanan, Leslie Crowder, Chad Fox, Heather Hockaday, Niles Howell, Dillon Lundy, and Jeanne Martin; and visitors Michelle Ball, Lou Edwards, Jody Higgins, Rhonda Higgins, Ginger Johnson, Danny McIntosh, and Joyce Watts. The Mayor, who presided, stated that the purpose of the meeting was to conduct regular business for the month of March, 2020.

- **Public Comment** – Former Mayor Danny McIntosh – provided and explained a timeline that illustrated the impact of a flood incident in November of 1977 on the town's 2,000,000 water tank over a few weeks following the incident.
- **Adoption of Agenda** – Judy Buchanan moved to adopt the agenda, as presented. Bunnie McIntosh seconded the motion, which carried.
- **Consideration of Minutes** – Available for review were minutes from the following meetings:
 - a. Closed session held November 19, 2019
 - b. Special meeting held December 18, 2019
 - c. Regular meeting held February 6, 2020
 - d. Closed session held February 6, 2020
 - e. Special meeting held February 10, 2020
 - f. Special meeting held February 11, 2020
 - g. Special meeting held February 25, 2020

Bunnie McIntosh asked that the notes for the regular meeting held on February 6th be revisited, pointing out that a second and vote on the Finance Officer's position was not reflected in the minutes. Once clarified, the minutes will be brought back to Council for approval.

Bunnie McIntosh then moved to approve minutes from the aforesaid meetings, with the exception of the minutes from the regular meeting held February 6, 2020. Denise Collier seconded the motion, which carried.

- **Public Hearing on Application for Additional CDBG Funding under Title I of the Housing and Community Development Act** – Russell Fox moved to begin the aforesaid Public Hearing. The motion was seconded by Judy Buchanan and carried. Michelle Ball, Planner with the High Country Council of Governments, explained that the purpose of the hearing was to allow an opportunity for citizen input concerning the upcoming application submission for additional FY 2015 CDBG-I funds to complete the Town's \$1,100,000 CDBG-I Indian Trail/Meadow Road Sewer Line Rehabilitation Project #17-I-2957. She said the Town is applying to the Department of Environmental Quality (DEQ) for Fiscal Year 2015 CDBG-I funds to complete the Indian Trail/Meadow Road project. Bids for the project came in higher than expected but just within the budget. Not included in this bid was the repair and repaving of both streets after the sewer line rehabilitation is complete. The estimate for this work has come in at \$82,500.

Ms. Ball said DEQ was contacted and fortunately had de-obligated funds available from FY 2015 grants. Any grant with a project that comes in under budget must return the funds to DEQ. These de-obligated funds are then used to fund other projects or help with project shortfalls like the Indian Trail/Meadow Road project. To receive the additional funding, the Town must complete a modified application and hold a public hearing for public comment.

As a reminder, Ms. Ball said the CDBG-I funding is to be used to benefit low-to-moderate income (LMI) citizens. The LMI for Yancey County is \$35,350 for a 2-person household. At least 51% of the project area must be LMI households. Door-to-door surveys were conducted for the 69 home in the Indian Trail/Meadow Road area and it is estimated that the project LMI percentage is 73%.

The floor was then open for comments or questions regarding the town's application for additional FY 2015 CDBG-I funding to complete the Indian Trail/Meadow Road Sewer Line Rehabilitation project. There were no comments from the public as a result of the information presented during the hearing. Bunnie McIntosh moved to close the hearing. Judy Buchanan seconded the motion, which carried.

Reconvening in regular meeting, Judy Buchanan moved to apply for the CDBG funds as explained during public hearing. Bunnie McIntosh seconded the motion, which carried.

- **David Peterson Trailer Park Project** - Council was told that \$774,272.68 has been spent on this project, leaving approximately \$125,000 to return to the state. Approximately \$4,754, the town's responsibility for administrative fees, will be accounted for in the final pay requisition. A public hearing will need to be scheduled to close out this project.
- **Planning Board Report** – Planning Board Chair Kim Simpson was not in attendance at the meeting, but Heather Hockaday reported on the Planning Board's March 2nd meeting, during which the Board considered proposed zoning and sign ordinance amendments. Council reviewed "*Planning Board's Written Recommendation and Consistency Statement to the Town Council to Approve the Text Amendments Presented to the Planning Board at a Special Meeting called March 2, 2020 at 6:15 p.m.*" and "*Planning Board's Written Recommendation and Consistency Statement to the Town Council to Approve the Amendments to the Sign Ordinance Presented to the Planning Board at a Special Meeting Called March 2, 2020 at 6:15 p.m.*" Copies of these documents are attached to these minutes and by reference are made a part hereof. Before Council can consider adoption of the proposed amendments, a public hearing will be necessary. Judy Buchanan moved to hold a hearing on April 2, 2020 at 6:00 p.m., and to advertise this hearing on March 11, 2020 and March 18, 2020. Denise Collier seconded the motion, which carried.

Two Council members will need to be appointed to serve on the Land Use Plan Steering Committee and will need to attend 3 to 4 meetings over the next year. Judy Buchanan and Denise Collier volunteered for the appointment.

- **Spring Home Show/Road Closure** – Heather Hockaday reported on a meeting she had with Claudia Honeycutt to coordinate the Home Show and PATH's 5k event. Mrs. Honeycutt has asked for a road closure on a portion of South Main Street from the Friday of her event at 3 p.m. to Sunday at 6 p.m. The closure will not affect Mountain Medical Arts. Russell Fox moved to approve the limited road closure as requested. Judy Buchanan seconded the motion, which carried.
- **Relay for Life Appeal** – Lou Edwards told Council she was told the Relay for Life event could be held on the town square once she completed a packet as required by the town. She said she followed the process and moved forward with organizing the event, but has been asked to find another location. She said she has worked hard to bring the event back to Yancey County, and has had flyers made which will need to be redone, since the event needs to be moved to another location.
- **Administrator's Report**
 - a. Resolution "*Adopting Policy for Community Promotions Funding Process*" – In order to provide an equitable and transparent process for consideration of funding requests by agencies/groups with projects that benefit the town, there is a need for a policy and guidelines. Available for review was proposed "*Community Promotions Funding Guidelines*," "*Community Promotions Funding Application*," and "*Resolution Adopting Policy for Community Promotions Funding Process*." Bunnie McIntosh moved to adopt the aforesaid Resolution. Judy Buchanan seconded the motion, which carried. An announcement explaining the funding process will be publicized in the newspaper, on WKYK, and on the town's website.

- b. McKinney Garbage Service Contract – There is a need to ratify the two year contract that includes a one year option for renewal with McKinney Garbage Service. Russell Fox made a motion to ratify the aforesaid contract bearing the signatures of the Mayor and Leslie Crowder. Judy Buchanan seconded the motion, which carried.
 - c. Resolution *Regarding Mini-Brooks Act Exemptions* – Available for review was Resolution *Regarding Mini-Brooks Act Exemptions*. Heather Hockaday explained the purpose of Mini-Brooks Act exemptions and what is authorized in the Resolution, a copy of which is attached to these minutes and by reference made a part hereof. Theresa Coletta made a motion to adopt the aforesaid Resolution. Bunnie McIntosh seconded the motion, which carried.
 - d. Schedule for May Budget Work Sessions – Heather Hockaday advised that Department Heads have their budget worksheets and she intends to meet with each of them in April. Proposed budgets will be brought to Council at a work session in May. After checking calendars, it was agreed that a budget work session would be scheduled for Thursday, May 14 2020, at 10:00 a.m. at the Town Hall.
 - e. Post Job for Building Inspector (independent contractor) – Noting that Jon England’s contract for building inspections expires in April, the administrator asked for permission to advertise for a part-time or independent contractor to do inspections. Judy Buchanan moved to advertise the position. Russell Fox seconded the motion, which carried.
- **Zoning Administrator’s Update** – Brian Buchanan reported:
 - a. Activities include a review of forms and updates to make forms specific to Burnsville and ensure compliance with the mandates of Chapter 160D, including uniform definitions. We are continuing to work through a 160D checklist.
 - b. Enforcement – Citations have been issued to six individuals and conversations have been held with other property owners. Bojangles has had its final inspection and will be open in a couple of weeks.
 - **Other**
 - 1. Administration (Jeanne Martin)
 - a. Tax Report:
 - 1) Pursuant to GS 105-369(a), *Tax Delinquent Report* dated March 3, 2020 was provided as an update of uncollected revenues. A variety of collection efforts are underway, with every delinquent account receiving attention.
 - 2) Releases/Refund:
 - a) Heritage Lumber Co., Inc. - Account #2090 – Information was available for review in support of a refund of taxes paid on this account for tax year 2015 and a release of taxes due for tax year 2016 due to an overstatement of value. Judy Buchanan moved to refund/release taxes as indicated. Denise Collier seconded the motion, which carried.
 - b) To the Top Gallery – Account #2369 – It was noted that this business is closed and Yancey County has released the 2018 and 2019 Business Personal Property tax. In accordance with Yancey County’s action, Judy Buchanan made a motion to release these taxes. The motion was seconded by Russell Fox and carried.
 - b. Finance Report – The monthly finance report was furnished to Council prior to the meeting.
 - 2. Fire Department (Chief Niles Howell)
 - a. Operations:
 - 1) A report of Fire Department activities was available for review, and is attached to these minutes and by reference made a part hereof.
 - 2) Building Project – Heather Hockaday advised that a meeting was held today with the architect and the contractor, and that the project is going well. A closing date of March 17th is planned, the day after a public hearing on financing that will be held on the 16th. Available for review was a proposal from McGill Associates for construction phase

services in the amount of \$64,300. Ms. Hockaday explained the details involved in the proposal and said a project ordinance will be presented at a later date. Russell Fox made a motion to approve the proposal and Consulting Services Agreement, Theresa Coletta seconded the motion, which carried.

3. Police Department (Chief Brian Buchanan)
 - a. An activity log for the month of February, 2020 was available for review.
4. Public Works (Dillon Lundy)
 - a. Mr. Lundy provided an update on the moratorium on sewer taps, which will go into effect on March 27th. He explained that reconstruction of the 3 plant is being looked into, which will allow the town to be back in permit compliance. We should have a few quotes for patching fairly soon. There is an appeals process for those with small projects that need to tap into the system as we progress with short term repairs. Pre-existing taps are good as long as the tap isn't closed.
 - b. Bunnie McIntosh asked about the accident at the municipal parking lot on West Main Street. Mr. Lundy advised that the insurance company for the party at fault is currently working with bids that have been provided.
 - c. It was noted that two businesses at the west end of the square have been interrupted by the construction of condos above Todd Bailey's office due to the blocking off of parking spaces. Mr. Lundy explained that safety issues necessitate parking inconveniences.
5. Town Center – Chad Fox
 - a. Councilors heard an overview of activities planned during the month of March at the Town Center, including Tap Photo's prom event that benefits *Operation Feed a Child*, the Spring Festival, the Chamber's Spring Social on the 19th, and the spring children's consignment sale.

▪ **Council Members' Reports**

1. Mayor Theresa Coletta
 - a. There has been a good transition with Heather Hockaday as the new Town Administrator.
 - b. Although she missed the High Country Legislators' meeting, the Mayor said she intends to connect with Ralph Hise on the town's sewer project.
 - c. With changes for eligibility to the Reeves Foundation grant program, our focus for funding our elevator project probably needs to shift to an AMY wellness grant and/or opportunities with the Dogwood Trust, which Heather Hockaday will explore.
 - d. The Mayor pointed out that audits were available for review from High County Council of Governments and the ABC Board.
2. Other Council Members – Denise Collier reported on an RTAC meeting she attended recently and shared her thoughts on issues that were discussed, as well as a graph depicting vehicle impact speed vs. pedestrian injury. She spoke about the possibility of pursuing a State Bicycle and Pedestrian Planning grant opportunity.

Ms. Collier said the Downtown Valentine Stroll event was very successful and well attended.

▪ **Updates from Advisory Boards and Non-Profits**

- 1 Economic Development Commission – Director Jamie McMahan was not available to report.
- 2 High Country Council of Governments – Minutes and financials were available for review.

- **Closed Session** – Councilor Bunnie McIntosh moved to enter closed session pursuant to NCGS 143-318.11(a)(6) to discuss a personnel matter. Denise Collier seconded the motion, which carried.

Reconvening in open session, Russell Fox made a motion to increase Dillon Lundy's annual salary to \$53,625.00. Bunnie McIntosh seconded the motion. Voting was as follows:

Ayes

Theresa Coletta
Denise Collier
Russell Fox
Bunnie McIntosh

Noes

Judy Buchanan

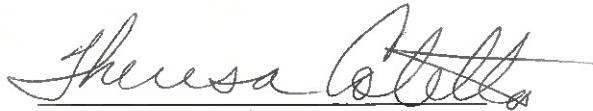
- **Next Town Council Meeting** – The next regular Town Council meeting will be held at the Town Hall on April 2, 2020, at 6:00 p.m., to conduct regular business for the month of April, 2020.

There being no further business, the meeting adjourned.



Jeanne Martin

Jeanne Martin, Town Clerk



Theresa Coletta

Theresa Coletta, Mayor

PLANNING BOARD'S WRITTEN RECOMMENDATION and CONSISTENCY STATEMENT TO THE TOWN COUNCIL TO APPROVE THE AMENDMENTS TO THE SIGN ORDINANCE PRESENTED TO THE PLANNING BOARD AT A SPECIAL MEETING CALLED MARCH 2, 2020 AT 6:15 P.M.

WHEREAS, the Burnsville Town Council at their regular business meeting for February 6, 2020 voted to forward to the Burnsville Planning Board amendments to the Burnsville Sign Ordinance for review, comment and recommendation; and

WHEREAS, the Zoning Administrator sent to the Planning Board Chair written correspondence of the proposed amendments which are as follows:

1. Amend the definitions to remove the following regulatory language from section 1.3 Definitions- Electronic Message Boards and placing the same language within the revised Chart for the zoning districts:
 - a. Electronic Message Boards shall be limited to light emitting diode (LED) or liquid crystal display (LCD) boards and shall not contain any scrolling, moving or animated display. The minimum time between any display change shall be three seconds for onsite commercial signs.
2. **Section 1.7.5-Size and Location Requirements:** The redundant text of A, B, B(i), B(ii) and B(iii) shall be deleted as the same appears within the Sign Regulation Chart located in section 1.7.5. The text in D shall be amended to read "Properties shall be subject to the sign regulations set out in the Sign Regulation Chart below based on the zoning district they are located within. The Chart is amended to include regulations for zoning districts C-3 and R-10 which previously were not contained in the Sign Regulation Chart.

WHEREAS, pursuant to NCGS 160A-383 (c) and the Burnsville Zoning Ordinance the Burnsville Planning Board shall advise and comment on whether the proposed amendments is consistent with any applicable planning documents utilized by the Town in making land use regulation decisions. Currently the 2004 Yancey County/Town of Burnsville land use plan; NCSTEP and Small Town Main Street plans; and

WHEREAS, the Planning Board finds these amendments are consistent with the above referenced plans and that these changes are reasonable and will serve the public interest because of the following:

The proposed amendments will simply the current sign ordinance making it easier to read and understand. It will ensure commercial developers are compliant and also add regulation to the previously unregulated C-3 zone creating continuity and fairness to the sign regulation process. The changes will add to the aesthetics of the Town's commercial signs. (SEE ATTACHED CONSISTENCY STATEMENT)

WHEREAS, NCGS 160A-383(c) the Burnsville Planning Board shall make a written recommendation to the governing board regarding adoption of an ordinance approving the above proposed Sign Ordinance amendments; and

WHEREAS, a motion properly made and seconded that the Planning Board recommend that the Burnsville Town Council approve the proposed text amendments passed by a vote of 3 to 0.

NOW, THEREFORE, THE BURNSVILLE PLANNING BOARD HEREBY RECOMENDS AS FOLLOWS:

1. The Planning Board recommends that the Burnsville Town Council approve the proposed amendments to the Sign Ordinance of the Town of Burnsville as presented above.

Read, approved and adopted this the 2nd day March, 2020.

ATTEST:

Leanne Martin

Clerk

By: Kim Simpson

Kim Simpson, Chair

CONSISTENCY STATEMENT
SIGN ORDINANCE AMENDMENTS

WHEREAS, pursuant to NCGS 160A-383 (c) and the Burnsville Zoning Ordinance the Burnsville Planning Board shall advise and comment on whether the proposed amendments is consistent with any applicable planning documents utilized by the Town in making land use regulation decisions. Currently the 2004 Yancey County/Town of Burnsville land use plan; NCSTEP and Small Town Main Street plans; and

WHEREAS, the Planning Board finds these amendments are consistent with the above referenced plans and that these changes are reasonable and will serve the public interest because of the following:

The proposed amendments will simply the current sign ordinance making it easier to read and understand. It will ensure commercial developers are compliant and also add regulation to the previously unregulated C-3 zone creating continuity and fairness to the sign regulation process. The changes will add to the aesthetics of the Town's commercial signs.

Therefore, the requested text amendment is reasonable and in the public interest.

The properly made motion was seconded and approved by a vote of 3 to 0.

Read, approved and adopted this the 2nd day of March, 2020.

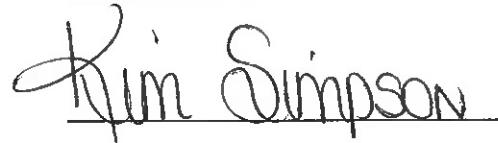
ATTEST



Jeanne Martin

CLERK

BURNSVILLE PLANNING BOARD



Kim Simpson

KIM SIMPSON, CHAIR

PLANNING BOARD'S WRITTEN RECOMMENDATION and CONSISTENCY STATEMENT TO THE TOWN COUNCIL TO APPROVE THE TEXT AMENDMENTS PRESENTED TO THE PLANNING BOARD AT A SPECIAL MEETING CALLED MARCH 2, 2020 AT 6:15 P.M.

WHEREAS, the Burnsville Town Council at their regular business meeting for February 6, 2020 voted to forward to the Burnsville Planning Board various text amendments for the Planning Board's review, comment and recommendation; and

WHEREAS, the Zoning Administrator sent to the Planning Board Chair written correspondence of the proposed text amendments which are as follows:

1. Article 4 Section 401-Definitions: The following definition shall be added as section 401.49.1 Modular Homes-Modular home means a dwelling unit constructed in accordance with the standards set forth in the North Carolina State Building Code and composed of components substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation. Off Frame Modular Homes are lifted by crane and placed on a required permanent foundation. On Frame Modular Homes consist of two or more sections transported to the site in a manner similar to manufactured homes or may consist of a series of panels or room sections transported on a truck and erected or joined together on the site.
2. Article 8 Section 800-R-10 Residential District: The following shall be added to permitted uses in R-10 Residential District section 1(a) Modular Homes-single family dwellings: ANY homes constructed of closed construction at an off-site location, of any size, are permitted subject to the following special requirements:
 - a. The Home must be of off frame construction.
 - b. The Home must meet all requirements of any currently used addition of North Carolina State Building Residential Code and be permitted by the local building official having jurisdiction over the building site.
 - c. The Home is constructed, inspected and certified under the North Carolina Modular Construction Program.
 - d. The Home must meet the minimum construction and design standards for modular homes pursuant to NCGS 143-139.1.
 - e. The Home must meet local zoning and set back requirements as set forth in the Zoning Ordinance for the Town of Burnsville.
 - f. The Home must meet community protective covenant requirements as applicable.
 - g. On Frame Modular Homes are permitted in mobile home parks subject to the provisions for mobile home parks in the Town of Burnsville Zoning Ordinance.
 - h. Structures constructed at an off-site location that do not meet the above requirements and were not originally constructed for use as dwellings are prohibited.
3. Article 9-Design Guidelines: The following shall be deleted and removed from Article 9:
 - a. The Land Use Density, Yard and Height Requirement Chart and the footnotes thereto.
4. Article 10-General Provisions: The following shall be added to Article 10 as new section 1000-A:
 - a. The Land Use Density, Yard and Height Requirement Chart and the footnotes thereto (previously shown in Article 9).

5. References to the Article 9 Density, Yard and Height Requirement Chart throughout the Zoning Ordinance are hereby deleted and shall be amended to reflect "Section 1000-A" for location reference conformity.
6. Article 8 Section 804 C-3 District: Section 2 conditional uses shall add the following as 2(c):
 - c. Accessory buildings to existing or newly constructed single-family dwellings including garage apartments as defined in Article 4 may be permitted upon the following conditions:
 - i. Such uses or structures shall be located in the rear yard.
 - ii. Such uses or structures shall maintain a minimum setback of five (5) feet from rear lot lines and shall observe setback requirements from all other lot lines as specified in Article 10 Density, Yard and Height Requirement Chart.
 - iii. No accessory uses or structures situated on a corner lot shall extend beyond the front yard line required for abutting property on the side street.
 - iv. No greenhouse heating plant shall be located within twenty-five (25) feet of any lot line.
 - v. Such uses or structures shall be located not less than ten (10) feet from the principal building.

WHEREAS, pursuant to NCGS 160A-383 (c) and the Burnsville Zoning Ordinance the Burnsville Planning Board shall advise and comment on whether the proposed amendments is consistent with any applicable planning documents utilized by the Town in making land use regulation decisions. Currently the 2004 Yancey County/Town of Burnsville land use plan; NCSTEP and Small Town Main Street plans; and

WHEREAS, the Planning Board finds these amendments are consistent with the above referenced plans and that these changes are reasonable and will serve the public interest because of the following:

The proposed amendments will expand current permitted structures within the residential and commercial districts within the Town. The construction of new structures will increase the tax base of the Town. The amendments will encourage regulated and appropriate development which will create aesthetic improvements and affordable housing options in the Town and be a benefit to property values and the health, safety and welfare of the residents and citizens of the Town. (SEE ATTACHED CONSISTENCY STATEMENT)

WHEREAS, NCGS 160A-383(c) the Burnsville Planning Board shall make a written recommendation to the governing board regarding adoption of an ordinance approving the above proposed text amendments; and

WHEREAS, a motion properly made and seconded that the Planning Board recommend that the Burnsville Town Council approve the proposed text amendments passed by a vote of ___ to ___.

NOW, THEREFORE, THE BURNSVILLE PLANNING BOARD HEREBY RECOMENDS AS FOLLOWS:

1. The Planning Board recommends that the Burnsville Town Council approve the proposed text amendments to the Zoning Ordinance of the Town of Burnsville as presented above.

Read, approved and adopted this the ___ day March, 2020.

Clerk

By: 
Kim Simpson, Chair

PLAN CONSISTENCY STATEMENT

ZONING ORDINANCE TEXT AMENDMENTS PRESENTED MARCH 2, 2020

WHEREAS, pursuant to NCGS 160A-383 (c) and the Burnsville Zoning Ordinance the Burnsville Planning Board shall advise and comment on whether the proposed amendments is consistent with any applicable planning documents utilized by the Town in making land use regulation decisions. Currently the 2004 Yancey County/Town of Burnsville land use plan; NCSTEP and Small Town Main Street plans; and

WHEREAS, the Planning Board finds these amendments are consistent with the above referenced plans and that these changes are reasonable and will serve the public interest because of the following:

The proposed amendments will expand current permitted structures within the residential and commercial districts within the Town. The construction of new structures will increase the tax base of the Town. The amendments will encourage regulated and appropriate development which will create aesthetic improvements and affordable housing options in the Town and be a benefit to property values and the health, safety and welfare of the residents and citizens of the Town.

Therefore, the requested text amendment is reasonable and in the public interest. The properly made motion was seconded and approved by a vote of 3 to 0.

Read, approved and adopted this the 2nd day of March, 2020.

ATTEST

Heaven March
CLERK

BURNSVILLE PLANNING BOARD

Kim Simpson
KIM SIMPSON, CHAIR

Resolution# _____

RESOLUTION REGARDING MINI-BROOKS ACT EXEMPTIONS

WHEREAS, NCGS 143-64.31 requires all units of local government to announce all requirements for architectural, engineering, surveying, construction management at risk services, design-build services, and public-private partnership construction services to select firms qualified to provide such services on the basis of demonstrated competence and qualification for the type of professional services required without regard to fee other than unit price information at this stage, and thereafter to negotiate a contract for those services at a fair and reasonable fee with the best qualified firm. If a contract cannot be negotiated with the best qualified firm, negotiations with that firm shall be terminated and initiated with the next best qualified firm. Selection of a firm under this Article shall include the use of good faith efforts by the public entity to notify minority firms of the opportunity to submit qualifications for consideration by the public entity.

WHEREAS, The North Carolina General Assembly the Mini-Brooks Act exemption under G.S. 143-64.32 allows for the exemption of contracts for architectural, engineering, surveying, construction management at risk, design-build, design-build bridging, and public private partnership services with an estimated professional fee of less than \$50,000 from the Act requirements;

WHEREAS, the monetary limitation applies to all contracts subject to the Mini-Brooks Act including architectural, engineering, surveying, as well as construction management at risk, design-build, design-build bridging, and public private partnership;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Burnsville, North Carolina does hereby adopt this Resolution regarding the Mini-Brooks Act Exemption and does hereby authorize the Town Administrator to approve and sign written exemptions for any contracts approved by Council or its designee for professional services listed in NCGS-143-64.31 "Mini Brooks Act" on any project for an amount less than fifty thousand dollars (\$50,000.00).

The Administrator is hereby authorized, empowered and directed to do any and all other acts and to execute any and all other documents, which she, in her discretion, deem necessary and appropriate in order to consummate the transactions contemplated by this Resolution, except she shall not be authorized or empowered to do anything or execute any document which is in contravention, in any way, of the specific provisions of this Resolution.

Any prior resolutions or parts thereof of the Board in conflict with the provisions herein contained are, to the extent of such conflict, hereby superseded and repealed.

This Resolution is effective upon its adoption.

This the ____ day of _____, 2020.

ATTEST:

Wanda Martin

Town Clerk

Theresa Coletta

Theresa Coletta, Mayor



"MINI BROOKS ACT" EXEMPTION FORM

The Town of Burnsville has entered into a contract for the following services:

with _____ (name of firm) in an amount of
\$ _____. Said amount being under the threshold set forth in NCGS 143-64.32.
Said contract is hereby declared exempt from the requirements of the Mini Brooks Act (NCGS
143-64.31.

This the ____ day of _____, 20__

Town of Burnsville, North Carolina

By: _____

Administrator



Burnsville Fire Department Monthly Update March 5 2020

Call Summary for February 2020

Monthly Call Summary					
Call Type			In District	M/A	Total
F/A			3	1	4
Structure				5	5
Assist EMS			14		14
Standby					
Assist Police					
MVA			4		4
Public Service					
Drill					
Hazmat					
Landing Zone			5		5
Brush Fire					
Road Hazard			1		1
Investigation			1		1
Tree Down			2		2
Bomb Scare					
CO Alarm			1	1	2
Smoke Det. Alarm					
Stranded Motorist					
Search					
Vehicle Fire					
Fire – Other					
Rescue/Extrication					
Cancelled Enroute			1	3	4
Total - 42					

2020 Yearly Total-	95
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