

Burnsville Planning Board
Special Meeting
Tuesday, August 14, 2018

The Burnsville Planning Board, with members Randy Banks, Woody Ryan, Harrison Tyner, Kim Simpson, Greg Yuziuk and Jerri Storie present, held a special meeting on Tuesday, August 14, 2018, in the Town Hall. Also in attendance were Jon England, Heather Hockaday, Jamie McMahan, Russell Fox and Theresa Coletta. Harrison Tyner, who presided, called the meeting to order.

- Approval of Minutes - Minutes from the regular meeting held on April 10, 2018 were available. Randy Banks made a motion to approve the minutes, Armin Wessel seconded and all agreed.
- Public Comment – None
- Staff Report – Jon England gave update on status of Bojangles, if any plans change they will be structural and should not require Planning Board review. Jon reminded Harrison that the Planning Board needed to vote on the change of meeting dates to the first Tuesday of the month, once per quarter beginning October 2, 2018. Armin Wessel made a motion on the above changes, Kim Simpson seconded and all agreed.
- Old Business –
 - ✓ **Discuss Building Maintenance** - Attorney Heather Hockaday explained the NC Statutes for non-residential buildings and what was allowed. Any new ordinance will need to have a Plan Consistency statement when presented to Town Council for a vote. After researching, Heather found that the Land Use Plan for Yancey County and the Town of Burnsville had not been updated since 2001. Heather also recommended a cost/benefit analysis be done since considerable time and money will be involved in enforcing any ordinance on building maintenance. EDC Director Jamie McMahan spoke about the county being currently involved in the process of updating the Land Use Plan. They are talking with HCOG about grant money and possible help with funding for a new plan. After hearing the discussion, Kim Simpson made a motion to table the issue until the county has adopted a new plan, Jerri Storie seconded and all agreed.
 - ✓ **Subdivision Ordinance** – Heather Hockaday and Jon England will discuss how to work with McGill on updating this ordinance and try to have a proposal by the Planning Boards October meeting.
 - ✓ **Membership** – Discussed qualifications for board members. The board decided to change the current language in the qualifications as follows:
 1. Board will consist of 5 regular members and 3 alternate members (currently 2 alternates).

2. To serve on the board, members must be either;
 - a. Property owner (inside city limits)
 - b. Business owner (inside city limits) or
 - c. A resident of the town full-time
3. Alternates may vote in the absence of a member.
4. Members (if property owners) must be the owner of a single piece of property (can't have multiple owners).
5. An outgoing member may be nominated for another term but they will become an alternate. A current alternate will be voted on to replace the outgoing member's position.

Randy Banks made a motion that Heather Hockaday draft these changes and take before Town Council to schedule a public hearing to adopt, Jerri Storie seconded and all agreed.

- Next Planning Meeting – The next regular meeting of the Planning Board will be held on Tuesday, October 2, 2018 at 6:15 pm. Being no further business Harrison Tyner made a motion to adjourn, Armin Wessel seconded, meeting adjourned.

Recorded By:

Jon England