

BURNSVILLE TOWN COUNCIL
Special Meeting – Thursday, June 26, 2018
(To conduct regular business for the month of July, 2018)

On June 26, 2018, the Burnsville Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Russell Fox, Bunnie McIntosh, and Shannon Peterson present, held a special meeting at the Burnsville Town Hall for the purpose of conducting regular business for the month of July, 2018. Also in attendance were town staff members Brian Buchanan, Leslie Crowder, Chad Fox, Niles Howell, Jeanne Martin and Ronnie Tipton; town attorney Heather Hockaday; and visitors Kimberly Barnett, Kelly Coffey, Jamie McMahan, and others. The Mayor, who presided, stated that the purpose of the meeting was to conduct regular business for the month of July, 2018.

- **Public Comment** – No one spoke during the period set aside for public comment.
- **Adoption of Agenda** – Russell Fox moved to adopt the agenda as amended to include the declaration of a vehicle belonging to the Fire Department as surplus. Shannon Peterson seconded the motion, which carried.
- **Consideration of Minutes** – Available for review were minutes from the following meetings:
 1. Regular meeting held June 7, 2018
 2. Closed session held June 7, 2018

Shannon Peterson moved to adopt the minutes of the aforesaid meetings. Bunnie McIntosh seconded the motion, which carried.

- **Award: Area Wide Optimization**
(NC Department of Environmental Quality, Division of Water Resources)

Kimberly Barnett, Drinking Water Regional Engineer with NC DEQ, Division of Water Resources, was on hand to present an award for *Area Wide Optimization* to Richard V. Crout, the Town's *Operator in Responsible Charge (ORC)* over distribution and the only "A Surface Operator" with the Town. Ms. Barnett said she has observed a significant improvement in water quality over the past seven consecutive years, and awards such as this contribute to the public's perception of water safety. Mr. Crout said he did not achieve the award alone, crediting the joint efforts of his coworkers as well.

- **Public Art Board Appointment** – This issue was tabled due to the absence of Public Art Board Chairman Armin Wessel.
- **Public Hearing to Close Out Appalachian Regional Commission Micaville Water Line Extension Project, Grant #NC-18022** – Bunnie McIntosh moved to open this public hearing for the purpose stated on the Notice, which was read aloud. Shannon Peterson seconded the motion, which carried. Kelly Coffey (High Country Council of Governments) gave a brief overview of the project and the grant guidelines. Mr. Coffey summarized the financials of the project, which needs to be closed out. No one asked to speak during the hearing. Mayor Coletta thanked Mr. Coffey for his assistance

with this grant. Russell Fox moved to close the hearing. Shannon Peterson seconded the motion, which carried.

In regular session, Shannon Peterson moved to close out Grant #NC-18022. Bunnie McIntosh seconded the motion, which carried.

- **Budget Amendments for FY 2017-2018** - Finance Office Leslie Crowder presented a list of proposed end-of-year budget amendments, a copy of which is attached to these minutes and by reference made a part hereof. Russell Fox moved to approve the aforesaid amendments. Shannon Peterson seconded the motion, which carried.
- **Public Hearing on Proposed Allocations for Economic Development** – Shannon Peterson moved to open this public hearing for the purpose stated in the Notice, which was read aloud. Russell Fox seconded the motion, which carried. EDC Director Jamie McMahan explained that the funding requested is for operations and programming, not for capital projects. He said the Town’s commitment to support economic development is very much appreciated. No one else asked to speak during the hearing. Bunnie McIntosh moved to closed the public hearing. Shannon Peterson seconded the motion, which carried.
- **Public Hearing on Fiscal Year 2018-2019 Budget** – Shannon Peterson moved to open the public hearing on this matter. Bunnie McIntosh seconded the motion, which carried. Council considered the budget message prepared by Finance Officer Leslie Crowder; there were no comments. Shannon Peterson moved to close the hearing. Bunnie McIntosh seconded the motion, which carried.

There was a discussion about plans for the support of non-profits. It was noted that Traditional Voices requested funding in the amount of \$1,000. After a motion by Russell Fox, which was seconded by Theresa Coletta and carried, it was agreed to fund the group as requested. The group will be reminded that minutes and financials will be necessary for further funding.

It was noted that TRAC has increased its funding request from \$1,000 to \$6,000. TRAC has always faithfully submitted their financials and minutes, and projects in which TRAC is involved impact the Town’s vitality year after year. Russell Fox moved to fund the Toe River Arts Council in the amount of \$2,500. Bunnie McIntosh seconded the motion, which carried.

In addition to its customary funding request of \$2,000, the History Association requested a one-time contribution of \$500 to construct a shelter for an antique tractor that has been donated.

At the close of discussion, Bunnie McIntosh moved to adopt the FY 2018-2019 budget as presented and/or discussed. Shannon Peterson seconded the motion. Voting was as follows:

In Favor

Theresa Coletta
Russell Fox
Bunnie McIntosh
Shannon Peterson


Against

Judy Buchanan

- **Planning Board Report** - Chairman Harrison Tyner was unavailable to report.
- **Administrative Report** – Russell Fox reported:
 1. There will be no work sessions during the month of July, 2018.
 2. Available for review was *Resolution Authorizing the Mayor to Enter into an Agreement for an Easement for the Solar Power System Needed for the Glass Gateway Project*. Attorney Heather Hockaday explained she prepared the document but has further title work and other details to resolve. Bunnie McIntosh moved to authorize the Mayor to sign the Resolution contingent upon a favorable legal review. Russell Fox seconded the motion, which carried.
 3. State Loan and Grant for OMC Pump Station and Water Treatment Plant Improvements – Council considered the designation of appropriate signatories for these projects. Shannon Peterson moved to designate Administrator Russell Fox and/or Mayor Theresa Coletta as signatories on both of the aforesaid projects, and further authorized either individual to designate staff signatories as appropriate.
 4. Status of East Yancey Sewer Plant – Shannon Peterson moved to authorize the Mayor and Finance Officer to execute an amendment to the Town’s option for the purchase of the East Yancey Sewer District. Russell Fox seconded the motion, which carried.
 5. Small Town Main Street Update – After a brief discussion of the time and expense that would be involved in re-entering this program, Judy Buchanan moved take no more steps to move forward with participation. Theresa Coletta seconded the motion, which carried.
 6. Update on Smith easement – It was reported that Mr. Smith has already built his bridge and is not interested in pursuing an easement agreement with the Town of Burnsville. We are currently awaiting receipt of a letter from his attorney granting us permission to access the intake as we have over the past 30-40 years provided we notify him whenever vehicles weighing over a ton will be using the bridge.
- **Other**
 1. Fire Department – Chief Niles Howell asked for permission to take truck #1103 out of service by declaring it surplus, allowing it to be sold either privately or at auction. Judy Buchanan moved to declare a 1988 GMC fire truck (#1103) as surplus property. Theresa Coletta seconded the motion, which carried.
 2. Police Department - Chief Brian Buchanan reported that John Silver is planning an event, *No Place Like Homeplace*, on the same day in September as *Old Timey Days*. He has requested a road closure from 5:00 – 9:00 p.m., after *Old Timey Days* is over. Russell Fox moved to approve the road closure as requested. Judy Buchanan seconded the motion, which carried.
- **Council Members’ Reports**
 1. Mayor Theresa Coletta
 - a. Resolution between Yancey County and the Town of Burnsville “*Supporting Beautification Enhancements along US Highway 19E Corridor through Yancey County.*” The aforesaid Resolution was available for review and it was reported that Yancey County will not be joining the Town of Burnsville in support of these highway enhancements. Shannon Peterson moved to approve the Resolution as written. Bunnie McIntosh seconded the motion, which carried.
 - b. Business breakfast update – this project is cosponsored by the Town, the EDC and Mayland Community College. EDC Director Jamie McMahan, who indicated full support of these

- breakfasts, advised that the topic for the next get-together will be marketing via social media.
- c. *Summer Evenings on Town Square* (July into September) – The Mayor distributed a flyer for these events that will be used for advertising in a full-page ad.
 - d. At the dedication ceremony for installment of the first piece of gateway art, the Town will be presenting a Proclamation recognizing the efforts of Jack Mackie, Denise Dickens, Armin Wessel (as Chair of the Public Art Board) and Denise Cook (as Director of TRAC and for her involvement in the SmART initiative).

Next Regular Town Council Meeting – The next Town Council (special) meeting will be held on Thursday, August 9, 2018 at 6:00 p.m., at the Burnsville Town Hall to consider regular business for the month of August. Council member Bunnie McIntosh made a motion to adjourn. The motion was seconded by Shannon Peterson and approved by all members.



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor