

**BURNSVILLE TOWN COUNCIL**  
**Special Meeting**  
**Tuesday, April 17, 2018**

The Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Russell Fox, Shannon Peterson, and Bunnie McIntosh present, held a special meeting on Wednesday, April 17, 2018, at the Town Hall. Also in attendance were Leslie Crowder, Niles Howell, and Jeanne Martin. The Mayor, who presided, called the meeting to order, stating that the purpose of the meeting was to consider and possibly take action on the following:

1. Joint meeting on Burnsville business project with Yancey County Economic Development Commission, and Mayland Community College Small Business Center; and
2. Establish a date for Public Hearing on proposed contract(s) for the financing and construction of improvements that will benefit the Burnsville Fire Department and will be located on property owned by the Town of Burnsville; and
3. Budget Amendment; and
4. FY 2018-2019 budget

**Joint meeting on Burnsville business project**

The Mayor shared plans for a joint breakfast meeting on May 15<sup>th</sup> at the Town Center with town merchants, Yancey County EDC, and Mayland's Small Business Center. The purpose of the meeting is to help merchants identify their customer base and avoid being a seasonal business. The EDC will pay the rental at the Town Center, and Council was asked to consider paying for light breakfast refreshments.

Russell Fox moved to cover the cost of refreshments at the meeting. Shannon Peterson seconded the motion, which carried.

**Establish a Date for Public Hearing**

Councilors agreed to hold a Public Hearing on proposed contract(s) for the financing and construction of improvements that will benefit the Burnsville Fire Department at 6:00 p.m. on May 3, 2018 at the Burnsville Town Hall.

**Budget Amendment**

Councilors reviewed a proposed budget amendment covering the cost to construct a handicapped-accessible bathroom at the Town Hall and provide for recently approved salary adjustments.

Bunnie McIntosh moved to approve the aforesaid budget amendment. Theresa Coletta seconded the motion. Voting was as follows:

Aye

Theresa Coletta  
Bunnie McIntosh  
Shannon Peterson

Abstain

Judy Buchanan  
Russell Fox

There was a discussion about the elevator project at Town Hall. The Mayor discussed two areas of outside funding she would like to pursue. Shannon Peterson moved to authorize the Mayor to seek funding from both sources. Judy Buchanan seconded the motion, which carried.

**FY 2018-2019 Budget**

In an effort to establish guidelines for department heads, Council discussed general budgetary concerns.

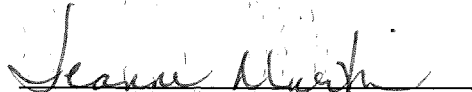
Russell Fox advised that city citations have generated a good bit of revenue this year, but the money is turned over to the Board of Education. He said it is possible that an administrative fee could be collected and kept by the town; Councilors agreed it should be researched.

The Mayor excused herself from the meeting at 4:00 p.m. Mayor pro tem Judy Buchanan presided over the remainder of the meeting.


Shannon Peterson moved to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6). The motion was seconded by Russell Fox and carried.

In open session, Russell Fox moved to direct the Police Chief to study his budget from the standpoint of providing a shift differential for night shift officers. Bunnie McIntosh seconded the motion, which carried.

There being no further business, Shannon Peterson moved to adjourn. Russell Fox seconded the motion, which carried.



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor