

**BURNSVILLE TOWN COUNCIL**  
**Special Meeting**  
**Tuesday, April 9, 2018**

The Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Russell Fox, Shannon Peterson, and Bunnie McIntosh present, held a special meeting on Tuesday, April 9, 2018, at the Burnsville Town Hall. In attendance were Fire Chief Niles Howell, Brian Buchanan, Leslie Crowder, and Jeanne Martin. The Mayor, who presided, called the meeting to order, stating that the purpose of the meeting was to:

1. Conduct an informational meeting concerning a proposed loan from Rural Development, United States Department of Agriculture, in order to obtain sufficient funds for the construction of a building for the Burnsville Fire Department;
2. Conduct performance evaluation(s);
3. Receive a complete update on building plans for the Fire Department; and
4. Review employee salaries.

**Informational Meeting of Members and the Public**

Information was shared with those present concerning the town's application for funding to construct a building for the Burnsville Fire Department using funds from a USDA, Rural Development Community Facilities grant. The project and the use of the loan funds were discussed. Fire Chief Niles Howell provided Councilors with a complete update on the building plans. The floor was opened for questions. It was noted that the architectural firm that was chosen has experience in fire department construction and will provide administrative services for the project.

Bunnie McIntosh moved to close the public information portion of the meeting. Shannon Peterson seconded the motion, which carried.

**Conduct performance evaluation(s)**

Bunnie McIntosh moved to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6). Shannon Peterson seconded the motion, which carried. Brian Buchanan, Jeanne Martin, and Leslie Crowder left the meeting.

Russell Fox moved to leave closed session and reconvene in open meeting following a short recess. The motion was seconded by Judy Buchanan and carried. Niles Howell left the meeting; Leslie Crowder and Jeanne Martin returned.

After recess, Russell Fox moved to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6). Shannon Peterson seconded the motion, which carried.

Theresa Coletta moved to immediately adjust salaries as discussed in closed session. Russell Fox seconded the motion. Voting was as follows:


**Ayes**

Theresa Coletta  
Russell Fox  
Bunnie McIntosh  
Shannon Peterson


**Abstain**

Judy Buchanan

There being no further business, the meeting adjourned..



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor