

**BURNSVILLE TOWN COUNCIL**  
**Regular Meeting – Thursday, June 27, 2019**

On Thursday, June 27, 2019, the Burnsville Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Russell Fox, Isaac McCurry and Bunnie McIntosh present, held a regular meeting at the Burnsville Town Hall. Also in attendance were town staff members Brian Buchanan, Leslie Crowder, Chad Fox, Niles Howell, and Jeanne Martin; Town Attorney Heather Hockaday; and visitors Lucy Doll, Rhonda Higgins, Jennifer Jenkins, Ginger Johnson, and former Mayor Danny McIntosh. The Mayor, who presided, stated that the purpose of the meeting was to conduct regular business for the month of July, 2019.

- **Public Comment** – Lucy Doll spoke about the upcoming “*RuthFest*,” that will benefit Compassionate Care WNC.
- **Adoption of Agenda** – Judy Buchanan moved to adopt the agenda as presented. Bunnie McIntosh seconded the motion, which carried.
- **Consideration of Minutes** – Available for review were minutes from the following meeting:
  1. Regular meeting held June 6, 2019

Judy Buchanan moved to approve minutes from the aforesaid meeting. Bunnie McIntosh seconded the motion, which carried.
- **Budget Amendments for FY 2018-2019** - Finance Office Leslie Crowder presented a list of proposed year-end budget amendments, a copy of which is attached to these minutes and by reference made a part hereof. Russell Fox moved to approve the aforesaid amendments. Isaac McCurry seconded the motion, which carried.
- **Public Hearing on Proposed Allocations for Economic Development** – Mayor Coletta opened the public hearing at 6:14 p.m. for the purpose stated in the Notice, which was read aloud. Councilors heard that \$26,600 was set aside this year for economic development, \$6,600 of which will be spent on a strategic development plan. No one asked to speak during the hearing. The Mayor then closed the hearing at 6:16 p.m..
- **Public Hearing on FY 2019-2020 Budget** – At 6:17 p.m., Mayor Coletta opened the public hearing on the FY 2019-2020 Budget. It was noted that the budget provides for a 2.71% increase in salaries and a 2.38% increase in water rates. There were no comments on the budget during the hearing, which was closed by the Mayor at 6:18 p.m.
- **Adoption of FY 2019-2020 Budget** – Bunnie McIntosh moved to approve the FY 2019-2020 Budget as presented. Russell Fox seconded the motion, which carried.
- **Fire Department Building Project Report** – Russell Fox, Project Coordinator, reported that five bids were received this morning at the bid opening, two of which were from local contractors. We are now awaiting certified bid tabulations from McGill Associates and a recommendation for an award.

Negotiations with the low bidder are expected to follow. The Mayor commended Mr. Fox for his work on this project.

▪ **Other**

1. Administration (Jeanne Martin)
  - a. An updated report of tax delinquencies was unavailable at meeting time; however, a variety of collection efforts are underway, with every delinquent account receiving attention.
2. Fire Department (Chief Niles Howell)
  - a. A report of Fire Department activities was available for review.
  - b. The Department recently passed inspection by the OSFM, meeting the requirements for a rated and certified department.
  - c. Apparatus ladder testing was completed on June 26<sup>th</sup>.
  - d. Councilors were reminded of the June 29<sup>th</sup> *Carolina Brotherhood Ride* that will pass through Burnsville in memory of K9 Chris (Yancey County Sheriff's Office) and Trooper Brandon Peterson. The group will arrive in Burnsville at approximately 6-6:30 p.m.
3. Police Department – Chief Brian Buchanan
  - a. The month's activity log was provided for review.
  - b. Councilors considered *Ordinance Declaring a Road Closure for an Event: Sizzlin' Summer Series Bicycle Event*. Theresa Coletta moved to adopt the aforesaid Ordinance. Russell Fox seconded the motion, which carried.
4. Public Works – No report was available.
5. Town Center (Chad Fox) – Councilors were updated on upcoming events during the month of July. With *Riddlefest* just over, it was noted that June was a very busy month. The BTC website experienced the most traffic in its history. Upcoming in July are performances by Brian Gurl and Buncombe Turnpike, and the RuthFest event.

▪ **Council Members' Reports**

1. Mayor Theresa Coletta
  - a. July 6<sup>th</sup> Celebration – Hometown Hero Day will be held from 2 p.m. to 4:30 p.m., and will be followed by the second season of *Summer Evenings on the Square*. Posters for these events have been distributed; however, due to a late commitment for sponsorship, Glen Raven was not mentioned.
  - b. Personnel Committee Update – advertising for the open position for Public Works Director appeared on Sunday in Asheville and twice in the local paper, as well as on the *Indeed* website, and posted on the Town bulletin board at Town Hall. The Committee will meet in early July to review applications. The entire Council will conduct interviews.
  - c. Until the employment of a permanent Public Works Director, the Mayor plans to work with the COG's Phil Trew on an upcoming no-match water grant. Judy Buchanan moved to approve the Mayor's activities in these matters. Bunnie McIntosh seconded the motion, which carried.

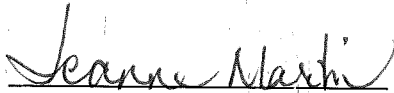
▪ **Updates from Advisory Boards and Non-Profits**


1. Economic Development Commission – Director Jamie McMahan was not in attendance at the meeting, so no report was available.

2. Burnsville Planning Board – Minutes were available from a Planning Board meeting held March 5, 2019.
  3. High Country Council of Governments – minutes and financials were available.
- **Closed Session** – Judy Buchanan moved to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6) to consider a personnel matter. Isaac McCurry seconded the motion, which carried.

In open session, Judy Buchanan moved to award a \$2,000 bonus to Shane Dale, Interim Public Works Director, upon the employment of a permanent Public Works Director. Russell Fox seconded the motion, which carried.

- **Next Town Council Meeting** – A special Town Council meeting will be held on August 8, 2019, at 6:00 p.m., to conduct regular business for the month of August. Council member Russell Fox moved to adjourn. The motion was seconded by Judy Buchanan and approved by all members.

  
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Jeanne Martin, Town Clerk

  
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Theresa Coletta, Mayor