

BURNSVILLE TOWN COUNCIL
Regular Meeting – Thursday, December 6, 2018

On December 6, 2018, the Burnsville Town Council, with members Mayor Theresa Coletta, Judy Buchanan, Bunnie McIntosh, and Shannon Peterson present, held a regular meeting at the Burnsville Town Hall. Also in attendance were town staff members Brian Buchanan, Leslie Crowder, Jon England, Chad Fox, Niles Howell, Jeanne Martin, Phillip Smith, and Ronnie Tipton; Town Attorney Heather Hockaday; and visitors Randy Banks, Jody Higgins, Rhonda Higgins, Harrison Tyner, and others. Councilor Russell Fox was absent from the meeting. The Mayor, who presided, stated that the purpose of the meeting was to conduct regular business for the month of December, 2018.

- **Public Comment** – No one spoke during the period set aside for public comment.
- **Adoption of Agenda** – Shannon Peterson moved to adopt the agenda as presented. Judy Buchanan seconded the motion, which carried.
- **Consideration of Minutes** – Available for review were minutes from the following meetings:
 1. Regular meeting held November 1, 2018
 2. Closed session held November 1, 2018

Judy Buchanan moved to adopt the minutes of the aforesaid meetings. Bunnie McIntosh seconded the motion, which carried.

- **Parking Issues** – This issue was tabled until the January, 2019 meeting.
- **Recognition of Planning Board Member Randy Banks** – Mayor Theresa Coletta read a Resolution of Appreciation for Randy Banks' long-time contributions as a charter member of the Town of Burnsville's Planning Board. Judy Buchanan moved to adopt the aforesaid Resolution, which carried unanimously.
- **System Development Fee Schedule**
 1. Dale Schepers, with McGill Associates, was present to explain new legislation that mandates cost-justified water and wastewater system development fees. McGill Associates has completed a study that follows an industry-standard approach to establish appropriate system development fees specific to the Town of Burnsville for new customers.
 2. Public Hearing – A public hearing will be required to adopt the plan and an ordinance. Prior to a hearing, a Council work session will be necessary to set a rate. Judy Buchanan moved to hold a public hearing on this matter on February 7, 2019. Shannon Peterson seconded the motion, which carried.
- **Planning Board** – Harrison Tyner, Chairman, reported:
 1. New Planning Board officers have been elected with Kim Simpson now chairing the board, and Greg Yuziuk serving as Vice Chair. With a new meeting schedule adopted, the Planning Board will now meet at the end of each quarter on the last Tuesday before Council meetings.
 2. An Application for Planning Board Membership from Paul Bradley was reviewed by Council. Mr. Tyner reported that by unanimous vote the Planning Board has recommended Council's

acceptance of the aforesaid application. Theresa Coletta moved to approve Mr. Bradley's membership. Shannon Peterson seconded the motion, which carried.

- **Administrative Report** – Russell Fox reported:
 1. A work session will be held on Tuesday, January 22, 2019, at 3:00 p.m., at the Town Hall. One item on the agenda will be consideration of appropriate system development fees specific to the Town of Burnsville's water and wastewater systems.
 2. Petition to D.O.T. for traffic signal at Charlie Brown Road – it was reported that a traffic signal has been approved and will be installed in the Spring of 2019.
 3. Yancey Chamber of Commerce – Crafts Fair update (Russell Fox and Ronnie Tipton) – no update was available.
 4. Fire Department options (Russell Fox) – no update was available but is forthcoming.

- **Other**
 1. Administration (Jeanne Martin)
 - a. Pursuant to GS 105-369(a), *Tax Delinquent Report* dated November 30, 2018 was provided as an update of uncollected revenues. A variety of collection efforts are underway, with every delinquent account receiving attention. We are pursuing foreclosure on one tax account amounting to approximately \$3,000.
 - b. Finance Report – A finance report was furnished to Council prior to the meeting.

 2. Fire Department (Chief Niles Howell)
 - a. A report of Fire Department of activities was available for review.
 - b. Firefighter Phillip Smith has certified to teach classes, enabling other firefighters to work on certifications without having to attend classes elsewhere. Mr. Smith has registered for fire inspector licensure testing.
 - c. Our turnout gear is rapidly expiring, and replacement of all gear will cost approximately \$100,000. Grant funding will be explored.

 3. Police Department (Brian Buchanan)
 - a. Council reviewed the department's activity log for the month of November, 2018.
 - b. Final papers have been completed for 100% grant for mobile radios and tasers.

 4. Public Works (Ronnie Tipton)
 - a. An activity log was available. It has been a busy time for the department with Christmas decorations and other activities.
 - b. Peterson Trailer Park and Indian Trail Projects Update – Thomas Construction is working on the Peterson project; they have mobilized and equipment is on site. Exploratory digging is ongoing, and a McGill inspector is on site every day. There is no physical progress on the Indian Trail project to report.
 - c. Follow-up on falling-down building on West Main/Bypass – the property owner has until December 31st to begin demolition.
 - d. Jon England has been working with staff on safety. Classes will be held to teach first aid, CPR, etc.
 - e. Tommy Buchanan has graciously loaned the town a brand new truck for Council to ride in the Christmas parade.

5. Town Center (Chad Fox) – Councilors received an updated schedule of public events. Facility Manager Chad Fox reported that David’s Bridal will be one of the vendors at the February wedding expo. He also reported that every Saturday from now until Easter is booked.

▪ **Council Members’ Reports**

1. Mayor Theresa Coletta

- a. Business breakfast update – meetings will resume in January of 2019.
- b. Christmas caroling on the Town Square will take place on December 7th from 5-7:30 p.m. This event is being co-sponsored with Yancey Common Times. Free hot chocolate will be available.
- c. The Town’s annual Christmas dinner will be held on December 18th at Pig and Grits at 6:00 p.m.
- d. Christmas parade information was shared with Councilors. If the parade is cancelled, it will be rescheduled for the following Saturday.

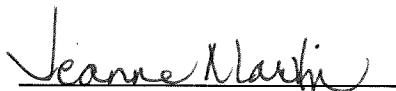
▪ **Updates from Advisory Boards and Non-Profits**

1. Economic Development Commission – Jamie McMahan reported:

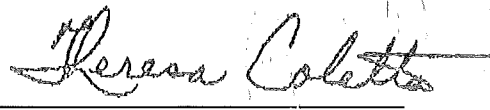
- a. The first economic development grant has been awarded to Magnolia & Wren.
- b. The first meeting of the Strategic Plan steering committee has been held with focus on tourism. The next meeting will be held on January 15th.
- c. Tier ranks have changed and Yancey County is now Tier 2 (not economically distressed; therefore, no points on grant applications). Mitchell County is the only Tier 1 in our region.

2. High Country Council of Governments – minutes and financials were available.

- **Next Regular Town Council Meeting** – The next regular Town Council meeting will be held on Thursday, January 10, 2019 at 6:00 p.m., at the Burnsville Town Hall to consider regular business for the month of January. Council member Shannon Peterson moved to adjourn. The motion was seconded by Bunnie McIntosh and approved by all members.



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor