

Burnsville Planning Board
Regular Meeting
Tuesday, July 15, 2014

The Burnsville Planning Board with members Dean Gates, Harrison Tyner, Woody Ryan and newly sworn in member Jeffrey Merck present held their regular meeting on Tuesday, July 15, 2014, in the Town Hall. Also in attendance were town staff members Anthony Hensley and Kim Johnson; Town Mayor Theresa Coletta; Town Council member Bill Wheeler; and several visitors including Ron Hancock, Steve Issacs and David McIntosh. Dean Gates, who presided, called the meeting to order, stating that the purpose of the meeting was to consider regular business.

- Approval of Minutes- Minutes from the regular meeting held on June 17, 2014 were available. Harrison Tyner made a motion to approve the minutes, Woody Ryan seconded and all agreed.

Dean Gates informed the board of Jana Bartleson's resignation. At this time Mayor Coletta swore in Jeffrey Merck to fill the vacant position on the Planning Board.

- Public Comment- There were no public comments.
- Staff Reports- Anthony Hensley presented the board with updated Zoning Ordinance books. Dean Gates made a motion to send the Zoning Ordinance to American Legal for codification, all agreed.

Dean Gates reported to the board that due to lack of properties for review the Design Review Committee will be dissolved at this time and the Planning Board will assume their responsibilities. Ron Hancock discussed the revised Rules of Procedure for the Design Review Committee. The Planning Board will recommend to Town Council at their next meeting to accept amendments to the Ordinance to Establish the Design Review Committee.

- Old Business-
 - ✓ Dean Gates had been made aware of concerns in reference to gas station/convenience store signs. Board members discussed their concerns and ideas. After discussion Dean Gates made a motion to amend the Sign Ordinance to allow 64 sf of advertising on a free standing sign in the C-2 district, Jeff Merck seconded and all agreed.
 - ✓ Board members discussed what process needs to be taken to proceed with the re-zoning recommendations. Ron Hancock informed the board on the process to start. Dean Gates will draft a letter for review at the next meeting and also talk with David Quinn for advice.

- Commissioners Comments- Woody Ryan expressed that he would like to get involved in the historic designation group. Dean Gates will get him information on this group. Jeff Merck said he was very impressed with how organized the Planning Board was and he will be honored to serve on the board.
- Next Planning Meeting- The next meeting of the Planning Board will be held on Tuesday, August 19, 2014 at 6:15 pm. Being no further business, Harrison Tyner made a motion to adjourn, Jeff Merck seconded, meeting adjourned.

Recorded By:

A handwritten signature in cursive script that reads "Kim Johnson". The signature is written in black ink and is positioned above a horizontal line.

Kim Johnson

Assistant to Public Works Director