

Burnsville Planning Board
Special Meeting
Monday, November 25, 2013

The Burnsville Planning Board, with members Dean Gates, Randy Banks, Harrison Tyner and Jana Bartleson present held a special meeting on Monday, November 25, 2013, in the Town Hall. Also in attendance were town staff members Anthony Hensley, Ronnie Tipton and Kim Johnson; Town Council Member Ron Powell; and visitors Theresa Coletta and Michael Luker. Dean Gates, who presided, called the meeting to order, stating that the purpose of the meeting was to consider regular business.

- Approval of Minutes- Minutes from the special meeting held on October 28, 2013 were available. Harrison Tyner made the motion to approve the minutes, Randy Banks seconded and all agreed.
- Public Comment- There were no comments.
- Staff Reports- There were no reports.
- Old Business-
 - ✓ Dean Gates reported that he had presented the Town Council a copy of the work plan for the Planning Board at their November 7th meeting. Council members approved the proposed work plan.
 - ✓ Board members discussed the moratorium on tattoo parlors.
- New Business-
 - ✓ Planning Board members voiced their opinions on tattoo parlors and after discussion Randy Banks made a motion to allow tattoo parlors in the C-1 and C-2 districts with hours of operation being from 10am to 10pm, open Monday – Saturday with separation of 400 ft. from residentially zoned property, 1000 ft. from similar establishments. Measurements to be taken from the main entry door of the business to residentially zoned property. Vote: Ayes- Harrison Tyner and Dean Gates. Nays- Jana Bartleson. Dean Gates will include this in his update to the Town Council at their next meeting.
 - ✓ Theresa Coletta reported that she had been approached by several citizens concerning the Lil' Smokeys sign and had concerns about the sign being taken down and restored. The Planning Board agreed that it can be restored to its original appearance. Theresa also voiced her concerns about the lighting issues on the square.

- Commissioners Comments- Dean Gates would like to plan a workshop for January with Design Review Committee, staff, Town Council and the Planning Board to address the process involved with conditional use permits and the role each entity will exercise in the new Design Guideline process.
- Next Planning Meeting- The next meeting of the Planning Board will be held on Monday, December 16, 2013 at 6:15pm. Being no further business Harrison Tyner made a motion to adjourn, Jana Bartleson seconded, meeting adjourned.

Recorded By:

A handwritten signature in cursive script that reads "Kim Johnson". The signature is written in black ink and is positioned above a horizontal line.

Kim Johnson
Assistant to Public Works Director