

Burnsville Planning Board  
Regular Meeting  
Monday, September 16, 2013

The Burnsville Planning Board, with members Dean Gates, Randy Banks, Jana Bartleson and Harrison Tyner present held their regular meeting on Monday, September 16, 2013, in the Town Hall. Also in attendance were town staff members Anthony Hensley, Ronnie Tipton and Kim Johnson; Town Council member Judy Buchanan; and visitors Ginger Johnson and Bill Baker. Dean Gates, who presided, called the meeting to order, stating that the purpose of meeting was to consider regular business.

- Approval of Minutes- Minutes from the regular meeting held on August 19, 2013 were available. Jana Bartleson made the motion to approve the minutes, Harrison Tyner seconded and all agreed.
- Public Comment- There were no public comments.
- Staff Reports- Ronnie Tipton reported he received a rendering of an addition to a local downtown business.
- Old Business- Anthony Hensley presented Dean Gates with a list of previous applicants for the Burnsville Planning Board. Dean Gates reported that the Town Council had approved to advertise and accept applications for the vacant position on the Burnsville Planning Board and also for the Design Review Commission.
- New Business-
  - ✓ Dean Gates presented the board with a copy of the Ordinance to Establish a Design Review Commission handout. Dean reported that Mayor Danny McIntosh had some concern over the name of the commission and would like for the Planning Board to consider changing the name from Design Review Commission in order to create a difference between it and the Burnsville Planning Commission. Harrison Tyner made a motion to change the name to Design Review Committee, Dean Gates seconded and all agreed. The board also discussed other language used in the handout. Harrison Tyner made a motion to change the wording in Section 1.0 to read as follows, all members shall be residents, property owners or business owners of the Town of Burnsville, Dean Gates seconded and all agreed. Harrison Tyner also made a motion to eliminate Section 5.0 and Section 8.0 from the proposed ordinance, Dean Gates seconded and all agreed.

- ✓ The board also discussed upcoming issues they would like to start working on. All members agreed that the C-3 district needs to be zoned and established. Ronnie Tipton would also like to see work done to update the sub-division ordinance. Jana would like to promote more pedestrian friendly sidewalks, safer crosswalks and back in parking.
  
- ✓ Members elected new officers for the next year. Harrison Tyner nominated Dean Gates for Chairman, Randy Banks seconded and all agreed. Randy Banks nominated Harrison Tyner for Vice Chairman, Jana Bartleson seconded and all agreed. Both men accepted the positions.
  
- Next Planning Meeting-The next meeting of the Planning Board will be held on Monday, October 28, 2013 at 6:15 pm. Being no further business Randy Banks made the motion to adjourn, Harrison Tyner seconded, meeting adjourned.

Recorded By:

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Kim Johnson  
Assistant to Public Works Director