

Burnsville Planning Board  
Regular Meeting  
Monday, August 19, 2013

The Burnsville Planning Board, with members Dean Gates, Randy Banks, Harrison Tyner and Chuck Aldridge present held their regular meeting on Monday, August 19, 2013, in the Town Hall. Also in attendance were town staff members Anthony Hensley, Ronnie Tipton and Kim Johnson; Town Council member Ron Powell; and visitor Barry Kelly. Dean Gates, who presided, called the meeting to order, stating that the purpose of meeting was to consider regular business.

- Approval of Minutes- Randy Banks made a motion to amend the agenda to incorporate the minutes, Chuck Aldridge seconded. Minutes from the special meeting held on July 29, 2013 were available. Chuck Aldridge made the motion to approve the minutes, all agreed.
- Public Comment- There were no public comments.
- Staff Reports- Ronnie Tipton reported he had been approached by a downtown business owner concerning a crosswalk access on the Town side of Academy Street. Board members agreed that this was something that needed to be done.
- Old Business- Dean Gates reported to the board that Town Council had adopted the Design Guidelines.
- New Business-
  - ✓ The board discussed that all amendments from the Design Guidelines needs to be accurately integrated into the existing zoning ordinance. Ron Hancock would like for it all to be in digital format. All members agreed that they need to begin immediately on zoning for the C-3 district.
  - ✓ The Planning Board accepted Chuck Aldridge resignation and expressed their appreciation to Chuck for all his hard work and dedication to the Burnsville Planning Board. Dean Gates will ask the Town Council to appoint a new commissioner to the Planning Board. Chuck made a motion to talk with Barry Kelly about filling the vacant position. At this time Barry said he would like to observe and see what all is involved with the Planning Board.
  - ✓ Board members discussed that a Design Review Board needs to be established. They would like the board to consist of 2- Planning Board Members and 3 other

individuals. There was discussion among the board as to who can serve. Chuck Aldridge made the motion, subject to legal review, that would allow someone who is a property or business owner but not a resident of the Town of Burnsville to serve on the Design Review Board, and all agreed. Dean Gates will present this request to the Town Council.

- ✓ Dean Gates reported that in September the term is up for Chairman and Vice Chairman and the board would need to nominate and elect new ones.
  - ✓ Dean Gates reported that he had been given a lot of positive feedback from the public hearing and that the Planning Board needs to continue to move forward.
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- Next Planning Meeting- The next meeting of the Planning Board will be held on Monday, September 16, 2013 at 6:15 pm. Being no further business Harrison Tyner made the motion to adjourn, Dean Gates seconded, meeting adjourned.

Recorded by:

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Kim Johnson  
Assistant to Public Works Director