

Burnsville Planning Board
Special Meeting
Thursday, March 13, 2013

The Burnsville Planning Board, with members Dean Gates, Chuck Aldridge, Jana Bartleson, and Harrison Tyner present held a special meeting on Thursday, March 13, 2013, in the Town Hall. Also in attendance were town staff members Anthony Hensley, Ronnie Tipton, Jeannie Martin, and Kim Johnson; Town Council Member Ron Powell; and visitors Ron Hancock and Teresa Buckwalter. Chairman Dean Gates, who presided, called the meeting to order, stating that the purpose of the meeting was to consider regular business.

- Approval of Minutes- Minutes from the Regular Planning Board meeting held February 25, 2013 was available. Chuck Aldridge made motion to approve minutes, all approved.
- Public Comment- There were no public comments.
- Staff Reports- There were no staff reports.
- Old Business- Dean Gates gave a report from the Town Council meeting regarding the sign ordinance. Dean feels we need to add "way-finding" signs to the sign ordinance, they were mentioned by Betsy Kane in her report and also at the DOT meeting. After discussion among the board members, Chuck Aldridge made a motion to add "way-finding" signs to the current sign ordinance with the definition according to state guidelines and as allowed for scenic byways. Harrison Tyner seconded and all approved. Harrison Tyner suggested that Teresa put together a proposal for a master plan.
- New Business-
 - ✓ Teresa Buckwalter presented the board with a copy of the Visual Preference Survey. After discussion about the survey, Chuck Aldridge asked if a question could be added to explore where people live who take the survey. Chuck Aldridge made a motion to accept the Visual Preference Survey and start as soon as possible. All agreed.
 - ✓ Ron Hancock presented the board a draft of the Burnsville Design Guidelines to be reviewed. Recommendations were made. Chuck Aldridge made a motion to change the front setback to 15ft and build to zone at 25ft. Dean Gates seconded, and all agreed.

- ✓ Ron Hancock distributed parking and landscaping standards for later review.

- ✓ Members discussed the need to adopt procedure rules that stipulate when a discussion is appropriate after a motion. For there to be a discussion, there must first be a motion and a second. After discussion, a vote is called. If there is no second to a motion, the motion dies.
 - Ask Chairman to speak.
 - No participation by audience unless motion to suspend rules.
 - For there to be a vote, there must be a motion and a second.

- Next Planning Meeting- The next planning meeting of the Planning Board will be a workshop on Wednesday, April 10, 2013 at 6:15 pm, and a special meeting to handle regular business on Monday, April 22, 2013 at 6:15pm. Community meeting will be scheduled sometime in May at the Burnsville Town Center. Being no further business Chuck Aldridge made the motion to adjourn, Harrison Tyner seconded, meeting adjourned.

Recorded by:



Kim Johnson
Assistant to Public Works Director