

Burnsville Planning Board  
Regular Meeting  
Monday, January 7, 2013

The Burnsville Planning Board, with members Chuck Aldridge, Randy Banks, Dean Gates, Jana Bartleson and Harrison Tyner present, held a regular meeting on Monday, January 7, 2013, in the Town Hall. Also in attendance were town staff members Anthony Hensley, Kim Johnson, Jeanne Martin, and Ronnie Tipton; Town Council members Ron Powell and Bill Wheeler; and several visitors, including Ron Hancock, Ginger Johnson, Wanda Proffitt, and Eric Woolridge. Chairman Dean Gates, who presided, called the meeting to order, stating that the purpose of the meeting was to consider regular business for the month of January.

- New Member – Dean Gates introduced new member Jana Bartleson.
  
- Approval of Minutes – Minutes from the Regular Planning Board meeting held December 17, 2012 were available. There was discussion about amendment to the sign ordinance. Dean made the motion that the town staff contact American Legal about proper process of public hearing prior to codification. Chuck Aldridge made motion to approve minutes, Harrison seconded and all approved.
  
- Public Comment – Wanda Proffitt expressed concerns about the way the re-development will occur in the Roses Shopping Center. Randy Banks thinks we need to be prepared for the changes before they occur.
  
- Reports – There were no staff reports.
  
- Old Business – Chairman Dean Gates provided on old business:
  - ✓ The Town Council approved and adopted the sign ordinance.
  - ✓ Town staff was asked to look for Transportation, Sidewalk, and Pedestrian studies.
  
- New Business
  - ✓ Ron Hancock presented the board with Site Planning Handout. Document contained site elements such as parking, building setback and arrangement, landscaping, lighting etc. Ideas and concerns were discussed among the board with Ron Hancock and Eric Woolridge. Eric will provide a Visual Preference Survey at the next scheduled meeting.

- Next Planning Meeting – The next meeting of the Planning Board will be held on Monday, January 28, 2013. Being no further business Dean Gates made the motion to adjourn, Chuck Aldridge seconded, meeting adjourned.

Recorded by:

A handwritten signature in cursive script that reads "Kim Johnson". The signature is written in black ink and is positioned above a horizontal line.

Kim Johnson

Assistant to Public Works Director