

TOWN OF BURNSVILLE
Special Meeting
January 26, 2016

On January 26, 2016, the Town Council, with members Mayor Theresa Coletta, Ruth Banks, Judy Buchanan, Shannon Peterson, and Ron Powell present, held a special meeting at the Burnsville Town Center. Also in attendance were staff members Brian Buchanan, Leslie Crowder, Niles Howell, Jeanne Martin, and Ronnie Tipton; town attorney Heather Hockaday; and visitors Robert Branch, David Grindstaff (Yancey Common Times) and Wanda Proffitt. The Mayor, who presided, stated that the purpose of the meeting was to consider and possibly take action on the following:

- Job description review
- Salary and Efficiency Study
- Matters related to economic development in the Town of Burnsville and Yancey County.

Matters Related to Economic Development in the Town of Burnsville and Yancey County – Judy Buchanan moved to enter closed session pursuant to NCGS 143-318.11(a)(1) and 143.318.11(a)(3). Shannon Peterson seconded the motion, which carried.

In open session, Judy Buchanan moved to schedule a hearing at the Burnsville Town Center on February 16, 2016 at 3:00 p.m. to allow public input on an allocation of \$24,400 to Winterstar Corporation for funding that will be directed to the Burnsville Business Park. Ruth Banks seconded the motion, which carried.

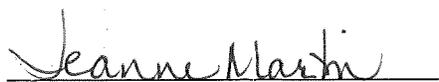
Salary and Efficiency Study – Robert Branch updated Council on the status of the Salary/Efficiency he is currently conducting. Mr. Branch explained the process and discussed some preliminary conclusions he's drawn, but told Council that he hasn't received responses yet from several municipalities that will be important to the study. Mr. Branch was directed to include the Town of Mars Hill data in the study, work on a few policy issues, meet with department heads, and study the job descriptions for the Town Clerk and Town Center Manager.

Job Description Review – Available for review were job descriptions for the positions of Public Works Director and Assistant Public Works Director.

At this point the Mayor left the meeting.

After discussion, Shannon Peterson moved to approve both job descriptions as presented. Judy Buchanan seconded the motion, which carried.

There being no further business, Shannon Peterson made a motion to adjourn. The motion was seconded by Judy Buchanan and carried.



Jeanne Martin, Town Clerk



Theresa Coletta, Mayor